

**Trust Meeting**  
**Tuesday December 17, 2019**  
**12:00 PST / 15:00 EST**

## **Minutes**

### **Trustees**

Glenn Deen  
Joel Halpern  
John Levine  
Kathleen Moriarty  
Stephan Wenger

### **Secretariat**

Liz Flynn  
Alexa Morris

1. Update on license request

The Trust received a license request that has been handled.

2. Calendar reminders

A new Trust calendar has been created and seems to be working as expected now for all Trustees.

3. Funding status

A few funding requests have come through and others are in progress.

4. Website redesign

AMS has begun working on a Wordpress site redesign. It's not available to view yet but will be by the next meeting.

5. To-do list review

The Trust walked through its to-do list and updated items as necessary.