

Meeting: IETF Trust Meeting

Date: The meeting was called to order at 12:48PM ET by Benson Schliesser, 2016-03-24. Quorum was established.

Attendees Present:

Jari Arkko

Lou Berger

Scott Bradner

Kathy Brown

Leslie Daigle

Tobias Gondrom

Ray Pelletier, IAD

Benson Schliesser (Chair)

Andrew Sullivan

Scribe: Michele Gehrke

Trust Agenda

1. Operations

a. Minutes

2016-02-25

Ray said that the minutes have not been fully prepared/reviewed, but will be available at the meeting in BA.

2. Draft Records Retention Policy to Community

Ray said there is a new version for the Trustees to review with the goal of it being sent to the community for additional review and comments. Scott and Ray have been responding to inputs from the list..

3. Draft COI Policy for Community Review

Ray said that a Conflict of Interest Policy is required for application for 501c3 status to the IRS, and that a draft COI policy has been under review by the Trust with the latest version considered date 18 March 2016 that we need to send to community for review before adoption.

Resolution

The Trustees approve the draft Conflict of Interest Policy dated 18 March 2016 to send to the community for a two-week review.

Scott made the motion to allow the COI policy to be shared with the community for review prior to adoption, which was seconded by Benson. Without further objection, the motion was approved.

4. Trust 501c3 Application Update

Ray advised that the 501c3 application needs a Conflict of Interest policy adopted.

5. Trust Bank Account Update

Ray advised that the Trust Bank Account requires the 501c3 application to be submitted and that we need to get an acknowledgement from the IRS that it has been received.

6. AOB

N/A

Benson adjourned the meeting at 12:51PM ET.